



**Government Finance Officers Association**  
Research and Consulting

***Internship Opportunity:***

The Government Finance Officers Association (GFOA) is looking for prospective interns interested in financial management processes and systems, public policy or public administration to assist with GFOA's technology consulting practice. Interns will also have the opportunity to gain experience in other aspects of GFOA's Research and Consulting Center, including other management consulting disciplines.

Prospective interns must possess an interest in state and local government, and demonstrate excellent communication and analytic skills. Prior experience with or knowledge of Microsoft Office tools, business process documentation tools, and awareness of ERP systems is also required.

**Specific Job Responsibilities:**

- 1) Assist GFOA consultants on delivery of technology consulting tasks, research for projects, and other consulting engagements;
- 2) Assist with ongoing research projects in budgeting for outcomes (BFO), business process improvement methodologies, and performance management;
- 3) Develop an article for GFOA's membership journal, *Government Finance Review*, based on experiences and research results;
- 4) Conduct work on other research or consulting projects as assigned.

Interns are expected to work approximately 20 hours per week on a flexible schedule at GFOA's downtown Chicago office for 10 weeks this summer. Ideally, the internship would start in mid to late June. Internships in this area pay \$15/hr. If interested, please forward (email preferred) resume and writing samples by June 15, 2011.

Please address application materials or questions to Dave Melbye:

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Phone: 312-578-2267

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***About GFOA:***

With over 17,000 members, GFOA is the leading professional membership association for state/provincial and local finance officers from the United States and Canada. GFOA's mission is to identify, help formulate, and communicate best practices in governmental management through publications, periodicals, national training programs, consulting, award programs, and an annual conference.

***About the Research and Consulting Center:***

A division of GFOA, the Research and Consulting Center (RCC) focuses on providing high quality research and advisory services by pairing the lessons learned from a broad membership network with the expertise of a highly educated professional staff that has practical experience working in local government. With a major focus on management and technology consulting, the RCC is a leading provider of consulting assistance for local governments procuring financial and enterprise resource planning systems. RCC research both supports and stems from the work completed in the field, ranging from white papers on new technology applications to publications on budgeting, long-term financial planning, and performance measurement.